



## LİMAK YATIRIM GENERAL DISCLOSURE TEXT

**Data Supervisor:** Limak Yatırım Enerji Üretim İşletme Hizmetleri ve İnşaat A.Ş.  
Hafta Sok. No:9 Gaziosmanpaşa, Çankaya, Ankara

As Limak Yatırım Enerji Üretim İşletme Hizmetleri ve İnşaat AŞ ("**Limak Yatırım**"), we have prepared this Clarification Text in order to inform you about the processing, storage and transfer of your personal data within the scope of the Personal Data Protection Law No. 6698 ("**KVKK**") and the relevant legislation.

- Employee
- Employee Candidate
- Trainee
- Trainee Candidate
- Subcontractor Employee
- Subcontractor Authorized
- Supplier Employee
- Supplier Officer
- Business Partner
- Third Person
- Visitor
- Person Receiving Product or Service (Customer)
- Shareholder/Partner
- Member of Board of Directors
- Public Official
- Press Officer

### 1. Which Personal Data is Processed?

Employee
Detailed information about the processed personal data of employees has been made accessible only to our employees.
If you are a former employee of Limak Yatırım, you can exercise your rights regarding your personal data processed by one of the application methods in this Clarification Text.

Employee Candidate	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"><li>• Name and Surname</li></ul>

	<ul style="list-style-type: none"> <li>• Military Status</li> <li>• Date of Birth</li> <li>• Place of Birth</li> <li>• Driving License Status and Class</li> <li>• Photo</li> <li>• Signature</li> <li>• Marital Status</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Execution of Employee Candidate Application Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Job Application Form</li> <li>• İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Home Phone Number</li> <li>• Residence-Postal Address</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Execution of Employee Candidate Application Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Personal Data</b>	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Job Application Form</li> </ul>

<b>Collection Methods</b>	<ul style="list-style-type: none"> <li>• İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Suitability for Work</li> <li>• Curriculum Vitae Information</li> <li>• Reference Information</li> <li>• Information in the Proposal Text</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Execution of Employee Candidate Application Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Job Application Form</li> <li>• İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)</li> </ul>
<b>Professional Experience Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Computer Usage Knowledge</li> <li>• Diploma Information</li> <li>• Course Attended Information</li> <li>• On-the-Job Training Information</li> <li>• Certificates</li> <li>• Foreign Language Knowledge</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Execution of Employee Candidate Application Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Job Application Form</li> <li>• İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)</li> </ul>
<b>Legal Action Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Ongoing Case Information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Execution of Employee Candidate Application Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Job Application Form</li> <li>• İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)</li> </ul>

### Trainee

Detailed information about the processed personal data of the intern is made accessible only to our interns.

If you are a former intern of Limak Yatırım, you can exercise your rights regarding your personal data processed through one of the application methods in this Clarification Text.

### Trainee Candidate

#### Identity Information

<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Date of Birth</li> <li>• Place of Birth</li> <li>• Photo</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Internship Application Form</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Emergency Contact Name and Phone Number</li> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Home Phone Number</li> <li>• Residence-Postal Address</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Internship Application Form</li> </ul>
<b>Personal Information</b>	

<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Internship Start and End Date</li> <li>• Curriculum Vitae Information</li> <li>• Internship Type</li> <li>• Compulsory Internship Certificate</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Internship Application Form</li> </ul>
<b>Professional Experience Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Computer Usage Knowledge</li> <li>• Diploma Information</li> <li>• Course Attended Information</li> <li>• On-the-Job Training Information</li> <li>• Certificates</li> <li>• Foreign Language Knowledge</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Internship Application Form</li> </ul>

## Subcontractor Employee

Detailed information about the processed personal data of subcontractor employees has been made accessible only to our subcontractor employees.

If you are a former subcontractor employee of Limak Yatırım, you can use your rights regarding your personal data processed by one of the application methods in this Clarification Text.

## Subcontractor Officer

### Identity Information

#### Processed Personal Data

- Name and Surname
- Signature
- Identity Card - Photocopy of Identity Card
- T.R. Identity Number
- Tax identification number

#### Purposes of Processing Personal Data

- Execution of Activities in Compliance with the Legislation
- Execution of Finance and Accounting Affairs
- Execution / Supervision of Business Activities
- Execution of Occupational Health / Safety Activities
- Execution of Storage and Archive Activities
- Execution of Contract Processes
- Execution of Marketing Processes of Products / Services
- Providing Information to Authorized Persons, Institutions and Organizations

#### Legal Grounds for Processing Personal Data

Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;

- Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
- Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
- That it is mandatory for the data controller to fulfill its legal obligation,

#### Methods of Collecting Personal Data

- Online electronic forms (e.g. website contact form)
- Attending a meeting or event
- Through Subsidiaries and Group Companies

	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Telephone</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Fax Number</li> <li>• Work Phone Number</li> <li>• Workplace Address</li> <li>• Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Occupational Health / Safety Activities</li> <li>• Execution of Contract Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> <li>• Other printed forms</li> <li>• Email</li> <li>• Telephone</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Position-title information</li> <li>• Reference Information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution / Supervision of Business Activities</li> <li>• Execution of Occupational Health / Safety Activities</li> <li>• Execution of Contract Processes</li> </ul>



	<ul style="list-style-type: none"> <li>• Execution of Marketing Processes of Products / Services</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> <li>• Attending a meeting or event</li> <li>• Through Subsidiaries and Group Companies</li> <li>• Other printed forms</li> <li>• Email</li> <li>• Telephone</li> </ul>
<b>Finance Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• VAT Declaration Amount</li> <li>• Bank Account Information</li> <li>• Information Processed under the Letter of Guarantee</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> </ul>

<b>Audiovisual Recording Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Photo</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution / Supervision of Business Activities</li> <li>• Organization and Event Management</li> <li>• Execution of Marketing Processes of Products / Services</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Explicit consent of the person concerned</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Attending a meeting or event</li> <li>• Other printed forms</li> <li>• Email</li> </ul>
<b>Customer Transaction Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Invoice, bill, check information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Storage and Archive Activities</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> </ul>
<b>Audit Data</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• All Data Analyzed within the Scope of Audit</li> </ul>
<b>Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> </ul>

<b>Processing Purposes</b>	<ul style="list-style-type: none"> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• In-house software</li> </ul>

<b>Supplier Employee</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Mother - Father Name</li> <li>• Gender</li> <li>• Date of Birth</li> <li>• Place of Birth</li> <li>• E-signature</li> <li>• Signature</li> <li>• Signature circulars</li> <li>• Stamp</li> <li>• Professional Registration Number</li> <li>• Identity Card Family Sequence No</li> <li>• Identity Card Volume No</li> <li>• City/District of Birth Registration</li> <li>• Identity Card Serial Number</li> <li>• Personnel Registration Number</li> <li>• T.R. Identity Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Emergency Management Processes</li> <li>• Conducting Audit / Ethics Activities</li> <li>• Conducting Training Activities</li> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>• Execution of Communication Activities</li> <li>• Execution / Supervision of Business Activities</li> </ul>

	<ul style="list-style-type: none"> <li>● Execution of Occupational Health / Safety Activities</li> <li>● Execution of Goods / Service Procurement Processes</li> <li>● Execution of Goods / Services After Sales Support Services</li> <li>● Execution of Goods / Service Sales Processes</li> <li>● Execution of Goods / Services Production and Operation Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Storage and Archive Activities</li> <li>● Execution of Contract Processes</li> <li>● Execution of Supply Chain Management Processes</li> <li>● Execution of Marketing Processes of Products / Services</li> <li>● Execution of Investment Processes</li> <li>● Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>● That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Attending a meeting or event</li> <li>● Online electronic forms (e.g. website contact form)</li> <li>● Other printed forms</li> <li>● Email</li> <li>● Documents declared by the relevant person</li> <li>● Contract Agreement</li> <li>● In-house software</li> <li>● Telephone</li> <li>● Third-party software</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Mobile Phone Number</li> <li>● E-Mail address</li> <li>● Work Phone Number</li> <li>● Workplace Address</li> <li>● Workplace Name-Title</li> </ul>

<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Emergency Management Processes</li> <li>● Conducting Audit / Ethics Activities</li> <li>● Conducting Training Activities</li> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Execution of Finance and Accounting Affairs</li> <li>● Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>● Execution of Communication Activities</li> <li>● Execution / Supervision of Business Activities</li> <li>● Execution of Occupational Health / Safety Activities</li> <li>● Execution of Goods / Service Procurement Processes</li> <li>● Execution of Goods / Services After Sales Support Services</li> <li>● Execution of Goods / Service Sales Processes</li> <li>● Execution of Goods / Services Production and Operation Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Storage and Archive Activities</li> <li>● Execution of Contract Processes</li> <li>● Execution of Supply Chain Management Processes</li> <li>● Execution of Investment Processes</li> <li>● Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>● That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Attending a meeting or event</li> <li>● Online electronic forms (e.g. website contact form)</li> <li>● Other printed forms</li> <li>● Email</li> <li>● Documents declared by the relevant person</li> <li>● Contract Agreement</li> <li>● In-house software</li> <li>● Telephone</li> <li>● Third Party Software</li> </ul>

Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> <li>● Date of Commencement of the Work:</li> <li>● Curriculum Vitae Information</li> <li>● Position-title information</li> <li>● Data processed within the scope of investigation minutes</li> </ul>
Purposes of Processing Personal Data	<ul style="list-style-type: none"> <li>● Execution of Emergency Management Processes</li> <li>● Conducting Audit / Ethics Activities</li> <li>● Conducting Training Activities</li> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Execution of Finance and Accounting Affairs</li> <li>● Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>● Execution of Communication Activities</li> <li>● Execution / Supervision of Business Activities</li> <li>● Execution of Occupational Health / Safety Activities</li> <li>● Execution of Goods / Service Procurement Processes</li> <li>● Execution of Goods / Services After Sales Support Services</li> <li>● Execution of Goods / Service Sales Processes</li> <li>● Execution of Goods / Services Production and Operation Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Storage and Archive Activities</li> <li>● Execution of Contract Processes</li> <li>● Execution of Supply Chain Management Processes</li> <li>● Execution of Investment Processes</li> </ul>
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>● That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
Methods of Collecting Personal Data	<ul style="list-style-type: none"> <li>● Attending a meeting or event</li> <li>● Online electronic forms (e.g. website contact form)</li> <li>● Other printed forms</li> <li>● Email</li> </ul>

	<ul style="list-style-type: none"> <li>• Documents declared by the relevant person</li> <li>• Contract Agreement</li> <li>• In-house software</li> <li>• Telephone</li> </ul>
<b>Professional Experience Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Diploma Information</li> <li>• Workplace Medicine Certificate Date and Number</li> <li>• On-the-Job Training Information</li> <li>• Certificates</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Audiovisual Recording Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Photo</li> <li>• Video</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Employee Candidate / Intern / Student Selection and Placement Processes</li> <li>• Planning Human Resources Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Explicit consent of the person concerned</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Attending a meeting or event</li> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Audit Data</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• All Data Analyzed within the Scope of Audit</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• In-house software</li> </ul>

<b>Supplier Officer</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Signature</li> <li>• Signature circulars</li> <li>• Stamp</li> <li>• Identity Card - Photocopy of Identity Card</li> <li>• T.R. Identity Number</li> <li>• Power of Attorney</li> <li>• Tax Office</li> <li>• Tax identification number</li> <li>• Authorization Certificate</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Communication Activities</li> <li>• Execution / Supervision of Business Activities</li> <li>• Execution of Occupational Health / Safety Activities</li> </ul>



	<ul style="list-style-type: none"> <li>● Execution of Logistics Activities</li> <li>● Execution of Goods / Service Procurement Processes</li> <li>● Execution of Goods / Service Sales Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Risk Management Processes</li> <li>● Execution of Storage and Archive Activities</li> <li>● Execution of Contract Processes</li> <li>● Execution of Strategic Planning Activities</li> <li>● Execution of Supply Chain Management Processes</li> <li>● Execution of Marketing Processes of Products / Services</li> <li>● Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>● That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Attending a meeting or event</li> <li>● Online electronic forms (e.g. website contact form)</li> <li>● Other printed forms</li> <li>● Email</li> <li>● Documents declared by the relevant person</li> <li>● Through Subsidiaries and Group Companies</li> <li>● Contract (including loyalty programs)</li> <li>● Telephone</li> <li>● Third party software</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Mobile Phone Number</li> <li>● E-Mail address</li> <li>● Fax Number</li> <li>● Work Phone Number</li> <li>● Workplace Address</li> <li>● Workplace Name-Title</li> <li>● Registered Electronic Mail (KEP) Address</li> </ul>
<b>Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Activities in Compliance with the Legislation</li> </ul>

<b>Processing Purposes</b>	<ul style="list-style-type: none"> <li>● Execution of Finance and Accounting Affairs</li> <li>● Execution of Communication Activities</li> <li>● Execution of Occupational Health / Safety Activities</li> <li>● Execution of Logistics Activities</li> <li>● Execution of Goods / Service Procurement Processes</li> <li>● Execution of Goods / Service Sales Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Risk Management Processes</li> <li>● Execution of Contract Processes</li> <li>● Execution of Strategic Planning Activities</li> <li>● Execution of Supply Chain Management Processes</li> <li>● Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>● That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Attending a meeting or event</li> <li>● Online electronic forms (e.g. website contact form)</li> <li>● Other printed forms</li> <li>● Email</li> <li>● Documents declared by the relevant person</li> <li>● Contract Agreement</li> <li>● Telephone</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Position-title information</li> <li>● Reference Information</li> <li>● Supplier Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Execution of Finance and Accounting Affairs</li> <li>● Execution of Communication Activities</li> <li>● Execution / Supervision of Business Activities</li> <li>● Execution of Occupational Health / Safety Activities</li> <li>● Execution of Logistics Activities</li> </ul>

	<ul style="list-style-type: none"> <li>• Execution of Goods / Service Procurement Processes</li> <li>• Execution of Goods / Service Sales Processes</li> <li>• Organization and Event Management</li> <li>• Execution of Risk Management Processes</li> <li>• Execution of Storage and Archive Activities</li> <li>• Execution of Contract Processes</li> <li>• Execution of Strategic Planning Activities</li> <li>• Execution of Supply Chain Management Processes</li> <li>• Execution of Marketing Processes of Products / Services</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Attending a meeting or event</li> <li>• Online electronic forms (e.g. website contact form)</li> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> <li>• Through Subsidiaries and Group Companies</li> <li>• Contract (including loyalty programs)</li> <li>• Telephone</li> <li>• Third party software</li> </ul>
<b>Finance Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• VAT Declaration Amount</li> <li>• Bank Account Information</li> <li>• Data Processed within the Scope of Letter of Guarantee</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Goods / Service Procurement Processes</li> <li>• Execution of Contract Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>

<b>Legal Grounds for Processing Personal Data</b>	Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK; <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> <li>• Other printed forms</li> </ul>
<b>Audiovisual Recording Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Photo</li> <li>• Video</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution / Supervision of Business Activities</li> <li>• Organization and Event Management</li> <li>• Execution of Marketing Processes of Products / Services</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK; <ul style="list-style-type: none"> <li>• Explicit consent of the person concerned</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Attending a meeting or event</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Customer Transaction Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Invoice, bill, check information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Storage and Archive Activities</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK; <p>Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</p>

	<ul style="list-style-type: none"> <li>It is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>Other printed forms</li> </ul>
<b>Audit Data</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>All Data Analyzed within the Scope of Audit</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>Conducting Audit / Ethics Activities</li> <li>Conducting Internal Audit / Investigation / Intelligence Activities</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>In-house software</li> </ul>

<b>Business Partner</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>Name and Surname</li> <li>Signature</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>Execution of Goods / Services Production and Operation Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Contract (including loyalty programs)</li> <li>• Attending a meeting or event</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• E-Mail address</li> <li>• Workplace Address</li> <li>• Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Goods / Services Production and Operation Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Contract Agreement</li> <li>• Attending a meeting or event</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Position-title information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Goods / Services Production and Operation Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Contract (including loyalty programs)</li> <li>• Attending a meeting or event</li> <li>• Email</li> </ul>

<b>Third Person</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Name and Surname</li> <li>● Signature circulars</li> <li>● Stamp</li> <li>● T.R. Identity Number</li> <li>● Original/Photocopy of Power of Attorney</li> <li>● Authorization Documents</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Monitoring and Execution of Legal Affairs</li> <li>● Execution of Contract Processes</li> <li>● Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Other printed forms</li> <li>● Documents declared by the relevant person</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Mobile Phone Number</li> <li>● E-Mail address</li> <li>● Fax Number</li> <li>● Work Phone Number</li> <li>● Workplace Address</li> <li>● Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Monitoring and Execution of Legal Affairs</li> <li>● Execution of Contract Processes</li> <li>● Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Curriculum Vitae Information</li> <li>• Position-title information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Monitoring and Execution of Legal Affairs</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Professional Experience Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Diploma Information</li> <li>• Course Attended Information</li> <li>• Information processed within the scope of work experience reports</li> <li>• On-the-Job Training Information</li> <li>• Certificates</li> <li>• Foreign Language Knowledge</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>



<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Legal Action Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Information in the Case File</li> <li>• Information in Enforcement Proceedings</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Monitoring and Execution of Legal Affairs</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>

<b>Visitor</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• T.R. Identity Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Information Security Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it does not harm the fundamental rights and freedoms of the data subject, it is processed based on the legal reason that data processing is mandatory for the legitimate interests of the data controller.</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Information Security Processes</li> <li>• Execution of Activities in Compliance with the Legislation</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it does not harm the fundamental rights and freedoms of the data subject, it is processed based on the legal reason that data processing is mandatory for the legitimate interests of the data controller.</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> </ul>
<b>Transaction Security Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Port information</li> <li>• Device MAC Address</li> <li>• Destination IP address</li> <li>• IP Address Information</li> <li>• Start and end time of use</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Information Security Processes</li> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Online electronic forms (e.g. website contact form)</li> </ul>
<b>Physical Space Security Information</b>	

<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• CCTV Recording Information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Ensuring Physical Space Security</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• CCTV Recordings</li> </ul>

<b>Person Receiving Product or Service (Customer)</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Signature</li> <li>• Identity Card - Photocopy of Identity Card</li> <li>• Personnel Registration Number</li> <li>• T.R. Identity Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>• Planning Human Resources Processes</li> <li>• Execution of Storage and Archive Activities</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> <li>• In-house software</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Fax Number</li> <li>• Work Phone Number</li> <li>• Workplace Address</li> <li>• Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>• Planning Human Resources Processes</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> <li>• In-house software</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Travel and Accommodation Information</li> <li>• Amount of Expenditure and Expenditure Receipt, Invoice, Receipt, etc. Documents</li> <li>• Position/Title Information</li> </ul>

	<ul style="list-style-type: none"> <li>• Data processed within the scope of investigation minutes</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> <li>• Planning Human Resources Processes</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> <li>• In-house software</li> </ul>
<b>Finance Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Bank Account Information</li> <li>• Information Processed within the Scope of Progress Payment</li> <li>• Information Processed within the Scope of the Letter of Understanding</li> <li>• Information Processed within the Scope of Tax Declaration</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Contract Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> </ul>
<b>Customer Transaction Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Invoice, bill, check information</li> <li>• Order information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Finance and Accounting Affairs</li> <li>• Execution of Storage and Archive Activities</li> <li>• Providing Information to Authorized Persons, Institutions and Organizations</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> </ul>
<b>Audit Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• All Data Analyzed within the Scope of Audit</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Conducting Audit / Ethics Activities</li> <li>• Conducting Internal Audit / Investigation / Intelligence Activities</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• In-house software</li> </ul>

### Shareholder / Partner

Detailed information about the processed personal data of our Shareholders/Partners has been made accessible only to our shareholders/partners.

### Member of Board of Directors

Detailed information about the processed personal data of our board members is made available only to our board members.

### Public Official

#### Identity Information

##### Processed Personal Data

- Name and Surname
- Signature

##### Purposes of Processing Personal Data

- Conducting Audit / Ethics Activities
- Execution of Activities in Compliance with the Legislation
- Execution / Supervision of Business Activities
- Execution of Occupational Health / Safety Activities

##### Legal Grounds for Processing Personal Data

Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;

- That it is mandatory for the data controller to fulfill its legal obligation

##### Methods of Collecting Personal Data

- Other printed forms
- Email
- Documents declared by the relevant person
- Telephone

#### Personal Information

##### Processed Personal Data

- Position/Title Information

##### Purposes of Processing Personal Data

- Conducting Audit / Ethics Activities
- Execution of Activities in Compliance with the Legislation
- Execution / Supervision of Business Activities
- Execution of Occupational Health / Safety Activities

<b>Legal Grounds for Processing Personal Data</b>	Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK; <ul style="list-style-type: none"> <li>• That it is mandatory for the data controller to fulfill its legal obligation</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> <li>• Telephone</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Work Phone Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Execution of Goods / Service Sales Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	Your personal data is processed by Limak Holding in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK; <ul style="list-style-type: none"> <li>• Provided that it does not harm the fundamental rights and freedoms of the data subject, it is processed based on the legal reason that data processing is mandatory for the legitimate interests of the data controller.</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• With other printed forms</li> <li>• With the documents declared by the relevant person</li> </ul>

<b>Press Officer</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Gender</li> <li>• Date of Birth</li> <li>• Passport Number</li> <li>• T.R. Identity Number</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Customer Relationship Management Processes</li> <li>• Organization and Event Management</li> <li>• Execution of Advertising / Campaign / Promotion Processes</li> </ul>



	<ul style="list-style-type: none"> <li>• Execution of Marketing Processes of Products / Services</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Through membership in a platform operated by a third party</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Work Phone Number</li> <li>• Workplace Address</li> <li>• Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Customer Relationship Management Processes</li> <li>• Organization and Event Management</li> <li>• Execution of Advertising / Campaign / Promotion Processes</li> <li>• Execution of Marketing Processes of Products / Services</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>• Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Through membership in a platform operated by a third party</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Personal Information</b>	

<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Position/Title Information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Customer Relationship Management Processes</li> <li>● Organization and Event Management</li> <li>● Execution of Advertising / Campaign / Promotion Processes</li> <li>● Execution of Marketing Processes of Products / Services</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> <li>● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>● Through membership in a platform operated by a third party</li> <li>● Documents declared by the relevant person</li> </ul>

<b>Third Person</b>	
<b>Identity Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>● Name and Surname</li> <li>● Signature circulars</li> <li>● Stamp</li> <li>● T.R. Identity Number</li> <li>● Original/Photocopy of Power of Attorney</li> <li>● Authorization Documents</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>● Execution of Activities in Compliance with the Legislation</li> <li>● Monitoring and Execution of Legal Affairs</li> <li>● Execution of Contract Processes</li> <li>● Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Contact Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Mobile Phone Number</li> <li>• E-Mail address</li> <li>• Fax Number</li> <li>• Work Phone Number</li> <li>• Workplace Address</li> <li>• Workplace Name-Title</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Monitoring and Execution of Legal Affairs</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Personal Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Curriculum Vitae Information</li> <li>• Position/Title Information</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Monitoring and Execution of Legal Affairs</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,</li> </ul>

<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Professional Experience Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Diploma Information</li> <li>• Course Attended Information</li> <li>• Information processed within the scope of work experience reports</li> <li>• On-the-Job Training Information</li> <li>• Certificates</li> <li>• Foreign Language Knowledge</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract</li> </ul>
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>
<b>Legal Action Information</b>	
<b>Processed Personal Data</b>	<ul style="list-style-type: none"> <li>• Information in the Case File</li> <li>• Information in Enforcement Proceedings</li> </ul>
<b>Purposes of Processing Personal Data</b>	<ul style="list-style-type: none"> <li>• Execution of Activities in Compliance with the Legislation</li> <li>• Monitoring and Execution of Legal Affairs</li> <li>• Execution of Contract Processes</li> <li>• Execution of Investment Processes</li> </ul>
<b>Legal Grounds for Processing Personal Data</b>	<p>Your personal data is processed by Limak Yatırım in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> <li>• Directly related to the conclusion or performance of a contract</li> </ul>

	it is necessary to process personal data belonging to the parties to the contract, provided that it is directly related
<b>Methods of Collecting Personal Data</b>	<ul style="list-style-type: none"> <li>• Other printed forms</li> <li>• Email</li> <li>• Documents declared by the relevant person</li> </ul>

## 2. To Whom and For What Purpose Personal Data Can Be Transferred

Your personal data may be transferred to the following persons and organizations only to the extent necessary for the realization of the relevant purpose, by complying with the rules in Article 8 of the KVKK regarding the transfer or Article 9 regarding the transfer abroad and by taking the necessary technical and administrative measures.

- To the **Authorized Public Institutions and Organizations** for the purposes of conducting activities in accordance with the legislation, informing authorized persons, institutions and organizations, fulfilling the obligations arising from the employment contract and legislation for employees, following up and conducting legal affairs within the scope stipulated by the legal regulation,
- To the **Natural Persons or Private Legal Entities** for the purposes of conducting business activities, conducting communication activities, conducting occupational health and safety processes, conducting logistics activities, tracking requests and complaints, organization and event management, and conducting goods / services purchasing and sales processes
- To the **Subsidiaries and Affiliates** for the purposes of carrying out information security processes, conducting/supervising business activities, planning human resources processes, carrying out storage and archive activities, carrying out financial and accounting affairs and carrying out contract processes,

## 3. How Long Is Your Personal Data Stored?

If a period of time is specified for the storage of your personal data in the law or relevant legislation, the data in question must be kept for at least this period. If a period is not stipulated in the law or the relevant legislation; it is kept for reasonable periods of time determined in connection with the purposes of processing, provided that it is limited and measured.

## 4. What Are Your Rights Regarding Your Personal Data as a Data Subject?

You have the following rights regarding your personal data;

- Learning whether your personal data are processed,
- Request information if your personal data has been processed,
- Learning the purpose of processing your personal data and whether they are used in accordance with their purpose,

- To know the third parties to whom your personal data is transferred domestically or abroad,
- To request correction of your personal data in case of incomplete or incorrect processing,
- To request the deletion or destruction of your personal data within the framework of the conditions stipulated in the KVKK legislation,
- When you request the correction of incomplete or incorrect data and the deletion or destruction of your personal data, to request that this situation be notified to third parties to whom we transfer your personal data,
- To object to the emergence of a result to the detriment of the person himself/herself by analyzing the processed data exclusively through automated systems and
- In case you suffer damage due to unlawful processing of personal data, to demand the compensation of this damage

## 5. How Can You Exercise Your Rights as a Data Subject?

If you wish, you can submit your applications and requests regarding your personal data to Limak Yatırım via [the Relevant Person Application Form](#) in the following ways;

- by sending an e-mail to [kvkk\\_yatirim@limak.com.tr](mailto:kvkk_yatirim@limak.com.tr) ,
- By applying to Limak Investment in person with a valid identity document,
- With a wet signature and a copy of your identity card, By sending it to **Koru Sk. No:2 Ofisler Bölgesi Kat: T3 PK: 34340 Beşiktaş / İstanbul**,
- By signing with mobile signature or secure electronic signature and sending an e-mail to [kvkk\\_yatirim@limak.com.tr](mailto:kvkk_yatirim@limak.com.tr)
- By sending to [limakyatirim@hs02.kep.tr](mailto:limakyatirim@hs02.kep.tr) registered electronic mail (KEP) address and by using a secure electronic signature or mobile signature,

Pursuant to the Communiqué on the Procedures and Principles of Application to the Data Controller, the application of the Data Subject must include the name, surname, signature if the application is in writing, Turkish ID number (if the applicant is a foreigner, his/her nationality, passport number or ID number, if any), residential or workplace address for notification, e-mail address for notification, telephone number and fax number, and information on the subject of the request.

The Relevant Person must clearly and comprehensibly state the matter requested in the application to exercise the above-mentioned rights, which includes explanations regarding the right he/she requests to exercise. Information and documents related to the application must be attached to the application.

Although the subject of the request must be related to the applicant's person, if acting on behalf of someone else, the applicant must be specifically authorized and this authorization must be documented (power of attorney). In addition, the application must include identity and address information and identity verification documents must be attached to the application.

Requests made by unauthorized third parties on behalf of someone else will not be evaluated.

**6. How long will your requests regarding the processing of your personal data be answered?**

Your requests regarding your personal data are evaluated and answered as soon as possible and within 30 days at the latest as of the date of receipt by Limak Yatırım. If your request is accepted or rejected with an explanation of the reasons, our response will be sent to you by mail or e-mail to the address you specified in your application, if possible, in the same manner in which your request was made.