



LİMAK İNŞAAT DISCLOSURE TEXT

Data Supervisor: Limak İnşaat Sanayi ve Ticaret AŞ Hafta Sokak No: 9
GOP ÇANKAYA / ANKARA

As Limak İnşaat Sanayi ve Ticaret AŞ ("**Limak İnşaat**"), we have prepared this Clarification Text in order to inform you about the processing, storage and transfer of your personal data within the scope of the Personal Data Protection Law No. 6698 ("**KVKK**") and the relevant legislation.

- Employee
- Employee Candidate
- Trainee
- Trainee Candidate
- Subcontractor Employee
- Subcontractor Authorized
- Supplier Employee
- Supplier Officer
- Person Receiving Product or Service (Customer)
- Press Officer
- Third Person
- Business Partner
- Visitor
- Shareholder/Partner
- Member of Board of Directors
- Public Official

1. Which Personal Data is Processed?

Employee
Detailed information about the processed personal data of employees has been made accessible only to our employees.
If you are a former employee of Limak İnşaat, you can exercise your rights regarding your personal data processed by one of the application methods in this Clarification Text.

Employee Candidate	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none">• Military Status• Special Driving License Type• Name and Surname• Date of Birth• Driving License Class• Photo

	<ul style="list-style-type: none"> • Marital Status
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes • Execution of Assignment Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number • E-Mail address • Home Phone Number • Residence-Postal Address
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes • Execution of Assignment Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)
Personal Information	

Processed Personal Data	<ul style="list-style-type: none"> • Curriculum Vitae Information • Position-title information • Reference Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes • Execution of Assignment Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Computer Usage Knowledge • Diploma Information • On-the-Job Training Information • Foreign Language Knowledge
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes • Execution of Assignment Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)

Legal Action Information	
Processed Personal Data	<ul style="list-style-type: none"> • Ongoing Litigation and Execution Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes • Execution of Assignment Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)
Professional and Trade Union Membership Information	
Processed Personal Data	<ul style="list-style-type: none"> • Professional and trade association membership information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Execution of Employee Candidate Application Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Documents declared by the relevant person • Job Application Form • İŞKUR and private employment agencies (including Kariyer.net, Yenibiris.com, LinkedIn, etc.)

Trainee
Detailed information about the processed personal data of the intern is made accessible only to our interns.

If you are a former intern of Limak İnşaat, you can exercise your rights regarding your personal data processed through one of the application methods in this Clarification Text.

Trainee Candidate	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Name and Surname ● Date of Birth ● Place of Birth ● Photo
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution of Employee Candidate / Intern / Student Selection and Placement Processes ● Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Internship Application Form
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Emergency Contact Name and Phone Number ● Mobile Phone Number ● E-Mail address ● Home Phone Number ● Residence-Postal Address
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution of Employee Candidate / Intern / Student Selection and Placement Processes ● Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,

Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Internship Application Form
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> • Internship Start and End Date • Curriculum Vitae Information • Internship Type
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Internship Application Form
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Computer Usage Knowledge • Diploma Information • Course Attended Information • On-the-Job Training Information • Certificates • Foreign Language Knowledge
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Employee Candidate / Intern / Student Selection and Placement Processes • Planning Human Resources Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Personal Data	<ul style="list-style-type: none"> • Internship Application Form

Collection Methods

Subcontractor Employee

Detailed information about the processed personal data of subcontractor employees has been made accessible only to our subcontractor employees.

If you are a former subcontractor employee of Limak İnşaat, you can use your rights regarding your personal data processed by one of the application methods in this Clarification Text.

Subcontractor Officer

Identity Information

Processed Personal Data

- Name and Surname
- Gender
- Date of Birth
- Signature
- Signature circulars
- Stamp
- Identity Card - Photocopy of Identity Card
- Passport Photocopy
- Passport Number
- TR Identity Number
- Tax identification number

Purposes of Processing Personal Data

- Conducting Audit / Ethics Activities
- Execution of Activities in Compliance with the Legislation
- Execution of Finance and Accounting Affairs
- Execution / Supervision of Business Activities
- Execution of Occupational Health / Safety Activities
- Execution of Goods / Services Production and Operation Processes
- Execution of Storage and Archive Activities
- Execution of Contract Processes
- Execution of Wage Policy
- Providing Information to Authorized Persons, Institutions and Organizations

Legal Grounds for Processing Personal Data

Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;

- Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,

	<ul style="list-style-type: none"> • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Online electronic forms (e.g. website contact form) • Other printed forms • Email • Telephone
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number • E-Mail address • Fax Number • Work Phone Number • Workplace Address • Workplace Name-Title
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution / Supervision of Business Activities • Execution of Occupational Health / Safety Activities • Execution of Goods / Services Production and Operation Processes • Execution of Contract Processes • Execution of Wage Policy • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation,

Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Online electronic forms (e.g. website contact form) ● Other printed forms ● Email ● Telephone
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Position-title information ● Reference Information ● Travel Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Execution of Goods / Services Production and Operation Processes ● Execution of Contract Processes ● Execution of Wage Policy ● Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Online electronic forms (e.g. website contact form) ● Other printed forms ● Email ● Telephone
Audit Information	
Processed Personal Data	<ul style="list-style-type: none"> ● All Data Analyzed within the Scope of Audit
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Conducting Internal Audit / Investigation / Intelligence Activities

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • In-house software
Finance Information	
Processed Personal Data	<ul style="list-style-type: none"> • VAT Declaration Amount • Bank Account Information •
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Legal Action Information	
Processed Personal Data	<ul style="list-style-type: none"> • Information in Correspondence with Judicial Authorities • Information in the Case File • Information in Correspondence with Administrative Authorities • Information within the scope of the notice/notice
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Monitoring and Execution of Legal Affairs • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation

Methods of Collecting Personal Data	<ul style="list-style-type: none"> • With other printed forms • With the documents declared by the relevant person
Customer Transaction Information	
Processed Personal Data	<ul style="list-style-type: none"> • Invoice, bill, check information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution of Storage and Archive Activities • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms

Supplier Employee	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • Mother - Father Name • Vehicle License Plate Information • Gender • Date of Birth • Place of Birth • E-signature • Signature • Stamp • Professional Registration Number • Identity Card Family Sequence No • Identity Card Volume No • City/District of Birth Registration • Identity Card Serial Number • Personnel Registration Number • TR Identity Number • Power of Attorney
Personal Data	<ul style="list-style-type: none"> • Execution of Emergency Management Processes

Processing Purposes	<ul style="list-style-type: none"> ● Fulfillment of Employment Contract and Regulatory Obligations for Employees ● Execution of Employee Benefits and Benefits Processes ● Conducting Audit / Ethics Activities ● Conducting Training Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution of Assignment Processes ● Monitoring and Execution of Legal Affairs ● Conducting Internal Audit / Investigation / Intelligence Activities ● Execution of Communication Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Services After Sales Support Services ● Execution of Goods / Service Sales Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction ● Organization and Event Management ● Execution of Contract Processes ● Execution of Supply Chain Management Processes ● Execution of Marketing Processes of Products / Services ● Execution of Investment Processes ● Providing Information to Authorized Persons, Institutions and Organizations ● Execution of Management Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation,
Personal Data	<ul style="list-style-type: none"> ● Attending a meeting or event ● Other printed forms

Collection Methods	<ul style="list-style-type: none"> ● Email ● Documents declared by the relevant person ● Contract Agreement ● In-house software ● Telephone ● Third party software
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Mobile Phone Number ● Other Phone ● E-Mail address ● Work Phone Number ● Workplace Address ● Workplace Name-Title
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution of Emergency Management Processes ● Fulfillment of Employment Contract and Regulatory Obligations for Employees ● Conducting Audit / Ethics Activities ● Conducting Training Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution of Assignment Processes ● Monitoring and Execution of Legal Affairs ● Conducting Internal Audit / Investigation / Intelligence Activities ● Execution of Communication Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Services After Sales Support Services ● Execution of Goods / Service Sales Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction ● Organization and Event Management ● Execution of Contract Processes ● Execution of Supply Chain Management Processes ● Execution of Marketing Processes of Products / Services ● Execution of Investment Processes ● Providing Information to Authorized Persons, Institutions and Organizations ● Execution of Management Activities

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Attending a meeting or event ● Other printed forms ● Email ● Documents declared by the relevant person ● Contract Agreement ● In-house software ● Telephone
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Temporary Duty Date ● Temporary Duty Station ● Entry-Exit Time ● Date of Commencement of the Work: ● Curriculum Vitae Information ● Position-title information ● Travel Information ● SSI recruitment declaration ● Data processed within the scope of investigation minutes
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution of Emergency Management Processes ● Fulfillment of Employment Contract and Regulatory Obligations for Employees ● Conducting Audit / Ethics Activities ● Conducting Training Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution of Assignment Processes ● Monitoring and Execution of Legal Affairs ● Conducting Internal Audit / Investigation / Intelligence Activities ● Execution of Communication Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes

	<ul style="list-style-type: none"> • Execution of Goods / Service Procurement Processes • Execution of Goods / Services After Sales Support Services • Execution of Goods / Service Sales Processes • Execution of Goods / Services Production and Operation Processes • Execution of Activities for Customer Satisfaction • Organization and Event Management • Execution of Contract Processes • Execution of Supply Chain Management Processes • Execution of Wage Policy • Execution of Marketing Processes of Products / Services • Execution of Investment Processes • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Attending a meeting or event • Other printed forms • Email • Documents declared by the relevant person • Contract Agreement • In-house software • Telephone
Audit Information	
Processed Personal Data	<ul style="list-style-type: none"> • All Data Analyzed within the Scope of Audit
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Internal Audit / Investigation / Intelligence Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • In-house software
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Computer Usage Knowledge • Diploma Information • Course Attended Information • Workplace Medicine Certificate Date and Number • On-the-Job Training Information • Certificates • Transcript Information • Foreign Language Knowledge
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Fulfillment of Employment Contract and Regulatory Obligations for Employees • Conducting Training Activities • Execution of Activities in Compliance with the Legislation • Execution of Assignment Processes • Execution / Supervision of Business Activities • Execution of Occupational Health / Safety Activities • Execution of Goods / Service Procurement Processes • Execution of Contract Processes • Execution of Wage Policy • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms • Documents declared by the relevant person
Legal Action Information	
Processed Personal Data	<ul style="list-style-type: none"> • Information in Correspondence with Judicial Authorities

	<ul style="list-style-type: none"> • Information in the Case File • Information in Correspondence with Administrative Authorities • Information within the scope of the notice/notice
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Monitoring and Execution of Legal Affairs • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • With other printed forms • With the documents declared by the relevant person
Audiovisual Recording Information	
Processed Personal Data	<ul style="list-style-type: none"> • Video • Photo
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Fulfillment of Employment Contract and Regulatory Obligations for Employees • Conducting Training Activities • Execution of Activities in Compliance with the Legislation • Execution / Supervision of Business Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Explicit consent of the person concerned • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms • Email

Supplier Officer

Identity Information

Processed Personal Data	<ul style="list-style-type: none"> ● Name and Surname ● Photocopy of Vehicle License ● Gender ● Date of Birth ● Signature ● Signature circulars ● Automobile Insurance and Vehicle Insurance Certificates ● Stamp ● Identity Card - Photocopy of Identity Card ● Passport Photocopy ● Passport Number ● TR Identity Number ● Power of Attorney ● Tax Office ● Tax identification number ● Authorization Certificate
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Conducting Training Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution of Communication Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Logistics Activities ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Service Sales Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction ● Organization and Event Management ● Execution of Risk Management Processes ● Execution of Storage and Archive Activities ● Execution of Contract Processes ● Execution of Strategic Planning Activities ● Execution of Supply Chain Management Processes ● Execution of Wage Policy ● Execution of Marketing Processes of Products / Services ● Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Attending a meeting or event • Online electronic forms (e.g. website contact form) • Other printed forms • Email • Documents declared by the relevant person • Contract Agreement • Telephone • Third party software
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number • Other Phone • E-Mail address • Fax Number • Work Phone Number • Workplace Address • Workplace Name-Title • Registered Electronic Mail (KEP) Address
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Training Activities • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution of Communication Activities • Execution / Supervision of Business Activities • Execution of Occupational Health / Safety Activities • Receiving and Evaluating Suggestions for Improvement of Business Processes • Execution of Logistics Activities • Execution of Goods / Service Procurement Processes • Execution of Goods / Service Sales Processes • Execution of Goods / Services Production and Operation Processes • Execution of Activities for Customer Satisfaction • Organization and Event Management • Execution of Risk Management Processes • Execution of Contract Processes • Execution of Strategic Planning Activities

	<ul style="list-style-type: none"> ● Execution of Supply Chain Management Processes ● Execution of Wage Policy ● Execution of Marketing Processes of Products / Services ● Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Attending a meeting or event ● Online electronic forms (e.g. website contact form) ● Other printed forms ● Email ● Documents declared by the relevant person ● Contract Agreement ● Telephone
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Position-title information ● Reference Information ● Travel Information ● Supplier Number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Execution of Communication Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Logistics Activities ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Service Sales Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction

	<ul style="list-style-type: none"> • Organization and Event Management • Execution of Contract Processes • Execution of Supply Chain Management Processes • Execution of Wage Policy • Execution of Marketing Processes of Products / Services • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Attending a meeting or event • Online electronic forms (e.g. website contact form) • Other printed forms • Email • Documents declared by the relevant person • Contract Agreement • Telephone
Customer Transaction Information	
Processed Personal Data	<ul style="list-style-type: none"> • Invoice, bill, check information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution of Storage and Archive Activities • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • That it is mandatory for the data controller to fulfill its legal obligation

Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Finance Information	
Processed Personal Data	<ul style="list-style-type: none"> • VAT Declaration Amount • Bank Account Information •
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution of Goods / Service Procurement Processes • Execution of Contract Processes • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Online electronic forms (e.g. website contact form) • Other printed forms
Audit Information	
Processed Personal Data	<ul style="list-style-type: none"> • All Data Analyzed within the Scope of Audit
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Internal Audit / Investigation / Intelligence Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,

Methods of Collecting Personal Data	<ul style="list-style-type: none"> • In-house software
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Diploma Information • Certificates
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Training Activities • Execution of Activities in Compliance with the Legislation
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Legal Action Information	
Processed Personal Data	<ul style="list-style-type: none"> • Information in Correspondence with Judicial Authorities • Information in the Case File • Information in Correspondence with Administrative Authorities • Information within the scope of the notice/notice
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Monitoring and Execution of Legal Affairs • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • With other printed forms • With the documents declared by the relevant person
Audiovisual Recording Information	
Processed Personal Data	<ul style="list-style-type: none"> • Video

	<ul style="list-style-type: none"> • Photo
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Organization and Event Management
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Explicit consent of the person concerned
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Attending a meeting or event

Person Receiving Product or Service (Customer)	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • Signature • Stamp • Identity Card - Photocopy of Identity Card • Personnel Registration Number • TR Identity Number • Tax identification number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Conducting Internal Audit / Investigation / Intelligence Activities • Execution / Supervision of Business Activities • Execution of Occupational Health / Safety Activities • Receiving and Evaluating Suggestions for Improvement of Business Processes • Execution of Goods / Service Procurement Processes • Execution of Goods / Services Production and Operation Processes • Execution of Activities for Customer Satisfaction • Execution of Storage and Archive Activities • Execution of Contract Processes • Execution of Marketing Processes of Products / Services • Ensuring the Security of Data Controller Operations • Providing Information to Authorized Persons, Institutions and Organizations

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Email ● Online electronic forms (e.g. website contact form) ● Other printed forms ● Documents declared by the relevant person ● In-house software ● Telephone
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Mobile Phone Number ● E-Mail address ● Fax Number ● Work Phone Number ● Workplace Address ● Workplace Name-Title
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Conducting Internal Audit / Investigation / Intelligence Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction ● Execution of Contract Processes ● Execution of Marketing Processes of Products / Services ● Ensuring the Security of Data Controller Operations ● Providing Information to Authorized Persons, Institutions and Organizations

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller ● That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Online electronic forms (e.g. website contact form) ● Other printed forms ● Email ● Documents declared by the relevant person ● In-house software ● Telephone
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Position-title information ● Data processed within the scope of investigation minutes
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution of Finance and Accounting Affairs ● Conducting Internal Audit / Investigation / Intelligence Activities ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Receiving and Evaluating Suggestions for Improvement of Business Processes ● Execution of Goods / Service Procurement Processes ● Execution of Goods / Services Production and Operation Processes ● Execution of Activities for Customer Satisfaction ● Execution of Contract Processes ● Execution of Marketing Processes of Products / Services ● Ensuring the Security of Data Controller Operations ● Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller • That it is mandatory for the data controller to fulfill its legal obligation,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Online electronic forms (e.g. website contact form) • Other printed forms • Email • Documents declared by the relevant person • In-house software • Telephone
Customer Transaction Information	
Processed Personal Data	<ul style="list-style-type: none"> • Invoice, bill, check information • Order information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs • Execution of Storage and Archive Activities • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Finance Information	
Processed Personal Data	<ul style="list-style-type: none"> • Bank Account Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Activities in Compliance with the Legislation • Execution of Finance and Accounting Affairs
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Audit Information	
Processed Personal Data	<ul style="list-style-type: none"> • All Data Analyzed within the Scope of Audit
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Conducting Internal Audit / Investigation / Intelligence Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • In-house software

Press Officer	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • Gender • Date of Birth • Passport Number • TR Identity Number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Customer Relationship Management Processes • Organization and Event Management • Execution of Advertising / Campaign / Promotion Processes • Execution of Marketing Processes of Products / Services

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • through membership to the platform operated by 3rd party • Documents declared by the relevant person
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number • E-Mail address • Work Phone Number • Workplace Address • Workplace Name-Title
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Customer Relationship Management Processes • Organization and Event Management • Execution of Advertising / Campaign / Promotion Processes • Execution of Marketing Processes of Products / Services
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Through membership in the platform operated by the 3rd party • Documents declared by the relevant person
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> • Position-title information
Personal Data	<ul style="list-style-type: none"> • Execution of Customer Relationship Management Processes

Processing Purposes	<ul style="list-style-type: none"> • Organization and Event Management • Execution of Advertising / Campaign / Promotion Processes • Execution of Marketing Processes of Products / Services
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, • Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Through membership in the platform operated by the 3rd party • Documents declared by the relevant person

Third Person	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • Signature
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Execution of Activities in Compliance with the Legislation • Execution of Contract Processes • Tracking Requests / Complaints • Execution of Investment Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • It is mandatory for the data controller to fulfill its legal obligation, • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms • Email • Documents declared by the relevant person

Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • E-Mail address • Residence-Postal Address • Workplace Address • Workplace Name-Title
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Execution of Activities in Compliance with the Legislation • Execution of Contract Processes • Tracking Requests / Complaints • Execution of Investment Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • It is mandatory for the data controller to fulfill its legal obligation, • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms • Email • Documents declared by the relevant person
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> • Curriculum Vitae Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Contract Processes • Execution of Investment Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Email • Documents declared by the relevant person
Customer Transaction Information	
Processed Personal Data	<ul style="list-style-type: none"> • Request/Complaint Information

Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Conducting Audit / Ethics Activities • Execution of Activities in Compliance with the Legislation • Tracking Requests / Complaints
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Diploma Information • Course Attended Information • Information processed within the scope of work experience reports • On-the-Job Training Information • Certificates • Foreign Language Knowledge
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Contract Processes • Execution of Investment Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Email • Documents declared by the relevant person
Legal Action Information	
Processed Personal Data	<ul style="list-style-type: none"> • Information in the Case File
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Contract Processes • Execution of Investment Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Email • Documents declared by the relevant person

Business Partner	
Identity Information	
Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • Signature • Signature circulars • Stamp
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution / Supervision of Business Activities • Execution of Goods / Services Production and Operation Processes • Organization and Event Management • Execution of Contract Processes • Execution of Sponsorship Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Attending a meeting or event • Other printed forms • Email • Contract Agreement
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number • E-Mail address • Work Phone Number • Workplace Address • Workplace Name-Title
Personal Data	<ul style="list-style-type: none"> • Execution / Supervision of Business Activities

Processing Purposes	<ul style="list-style-type: none"> ● Execution of Goods / Services Production and Operation Processes ● Organization and Event Management ● Execution of Contract Processes ● Execution of Sponsorship Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Attending a meeting or event ● Other printed forms ● Email ● Contract Agreement
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Curriculum Vitae Information ● Position-title information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution / Supervision of Business Activities ● Execution of Goods / Services Production and Operation Processes ● Organization and Event Management ● Execution of Contract Processes ● Execution of Sponsorship Activities
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Attending a meeting or event ● Other printed forms ● Email

	<ul style="list-style-type: none"> • Contract Agreement
Professional Experience Information	
Processed Personal Data	<ul style="list-style-type: none"> • Computer Usage Knowledge • Diploma Information • Course Attended Information • On-the-Job Training Information • Certificates • Foreign Language Knowledge
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution / Supervision of Business Activities • Execution of Contract Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Provided that it is directly related to the conclusion or performance of a contract, it is necessary to process personal data of the parties to the contract,
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms
Audiovisual Recording Information	
Processed Personal Data	<ul style="list-style-type: none"> • Photo • Video
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Organization and Event Management
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • Explicit consent of the person concerned
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Other printed forms • Documents declared by the relevant person

Visitor
Identity Information

Processed Personal Data	<ul style="list-style-type: none"> • Name and Surname • TR Identity Number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Information Security Processes • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> • Online electronic forms (e.g. web: site form) communication
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> • Mobile Phone Number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Information Security Processes • Execution of Activities in Compliance with the Legislation
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> • That it is mandatory for the data controller to fulfill its legal obligation
Personal Data Collection Methods	<ul style="list-style-type: none"> • Online electronic forms (e.g. web site form) communication
Transaction Security Information	
Processed Personal Data	<ul style="list-style-type: none"> • Port information • Device MAC Address • Destination IP address • IP Address Information • Start and end time of use
Purposes of Processing Personal Data	<ul style="list-style-type: none"> • Execution of Information Security Processes • Execution of Activities in Compliance with the Legislation • Providing Information to Authorized Persons, Institutions and Organizations
Legal Grounds for Processing Personal Data	<p>Your personal data may be collected by Limak İnşaat in line with the realization of the purposes listed above, as specified in Article 5 of the KVKK;</p>

	<ul style="list-style-type: none"> It is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> Through online electronic forms (e.g. website contact form)

Physical Space Security Information

Processed Personal Data	<ul style="list-style-type: none"> CCTV Recording Information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> Ensuring Physical Space Security
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> CCTV Recordings

Shareholder / Partner

Detailed information about the processed personal data of our Shareholders/Partners has been made accessible only to our shareholders/partners.

Member of Board of Directors

Detailed information about the processed personal data of our board members is made available only to our board members.

Public Official

Identity Information

Processed Personal Data	<ul style="list-style-type: none"> Name and Surname Signature
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Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities ● Execution of Goods / Service Sales Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● It is mandatory for the data controller to fulfill its legal obligation, ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Other printed forms ● Email ● Documents declared by the relevant person ● Telephone
Contact Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Work Phone Number
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Execution of Activities in Compliance with the Legislation ● Execution of Goods / Service Sales Processes
Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● Provided that it does not harm the fundamental rights and freedoms of the person concerned, the processing of data's being mandatory for the legitimate interests of the data controller
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Other printed forms ● Documents declared by the relevant person
Personal Information	
Processed Personal Data	<ul style="list-style-type: none"> ● Position-title information
Purposes of Processing Personal Data	<ul style="list-style-type: none"> ● Conducting Audit / Ethics Activities ● Execution of Activities in Compliance with the Legislation ● Execution / Supervision of Business Activities ● Execution of Occupational Health / Safety Activities

Legal Grounds for Processing Personal Data	<p>Your personal data is processed by Limak İnşaat in line with the realization of the purposes listed above, based on the following legal grounds specified in Article 5 of the KVKK;</p> <ul style="list-style-type: none"> ● That it is mandatory for the data controller to fulfill its legal obligation
Methods of Collecting Personal Data	<ul style="list-style-type: none"> ● Other printed forms ● Email ● Documents declared by the relevant person ● Telephone

2. To Whom and For What Purpose Personal Data Can Be Transferred

Your personal data may be transferred to the following persons and organizations only to the extent necessary for the realization of the relevant purpose, by complying with the rules in Article 8 of the KVKK regarding the transfer or Article 9 regarding the transfer abroad and by taking the necessary technical and administrative measures.

- To the **Authorized Public Institutions and Organizations** for the purposes of conducting activities in accordance with the legislation, informing authorized persons, institutions and organizations, fulfilling the obligations arising from the employment contract and legislation for employees, following up and conducting legal affairs within the scope stipulated by the legal regulation,
- To the **Natural Persons or Private Legal Entities** for the purposes of conducting business activities, conducting communication activities, conducting occupational health and safety processes, conducting logistics activities, tracking requests and complaints, organization and event management, and conducting goods / services purchasing and sales processes
- To the **Subsidiaries and Affiliates** for the purposes of carrying out information security processes, conducting/supervising business activities, planning human resources processes, carrying out storage and archive activities, carrying out financial and accounting affairs and carrying out contract processes,

3. How Long Is Your Personal Data Stored?

If a period of time is specified for the storage of your personal data in the law or relevant legislation, the data in question must be kept for at least this period. If a period is not stipulated in the law or the relevant legislation; it is kept for reasonable periods of time determined in connection with the purposes of processing, provided that it is limited and measured.

4. What Are Your Rights Regarding Your Personal Data as a Data Subject?

You have the following rights regarding your personal data;

- Learning whether your personal data are processed,
- Request information if your personal data has been processed,

- Learning the purpose of processing your personal data and whether they are used in accordance with their purpose,
- To know the third parties to whom your personal data is transferred domestically or abroad,
- To request correction of your personal data in case of incomplete or incorrect processing,
- To request the deletion or destruction of your personal data within the framework of the conditions stipulated in the KVKK legislation,
- When you request the correction of incomplete or incorrect data and the deletion or destruction of your personal data, to request that this situation be notified to third parties to whom we transfer your personal data,
- To object to the emergence of a result to the detriment of the person himself/herself by analyzing the processed data exclusively through automated systems and
- In case you suffer damage due to unlawful processing of personal data, to demand the compensation of this damage

5. How Can You Exercise Your Rights as a Data Subject?

If you wish, you can submit your applications and requests regarding your personal data to Limak İnşaat via [the Data Subject Application Form](#) in the following ways;

- by sending an e-mail to kvkk_insaat@limak.com.tr ,
- By applying to Limak İnşaat in person with a valid identity document,
- With wet signature and copy of ID card, by sending to **Hafta Sokak No: 9 GOP ÇANKAYA / ANKARA**
- address
- By signing with mobile signature or secure electronic signature and sending an e-mail to kvkk_insaat@limak.com.tr
- By sending to limakinsaat@hs02.kep.tr registered electronic mail (KEP) address and by using a secure electronic signature or mobile signature,

Pursuant to the Communiqué on the Procedures and Principles of Application to the Data Controller, the application of the Data Subject must include the name, surname, signature if the application is in writing, Turkish ID number (if the applicant is a foreigner, his/her nationality, passport number or ID number, if any), residential or workplace address for notification, e-mail address for notification, telephone number and fax number, and information on the subject of the request.

The Relevant Person must clearly and comprehensibly state the matter requested in the application to exercise the above-mentioned rights, which includes explanations regarding the right he/she requests to exercise. Information and documents related to the application must be attached to the application.

Although the subject of the request must be related to the applicant's person, if acting on behalf of someone else, the applicant must be specifically authorized and this authorization must be documented (power of attorney). In addition, the application must include identity and address information and identity verification documents must be attached to the application.

Requests made by unauthorized third parties on behalf of someone else will not be evaluated.

6. How long will your requests regarding the processing of your personal data be answered?

Your requests regarding your personal data are evaluated and answered as soon as possible and within 30 days at the latest as of the date of receipt by Limak İnşaat. If your request is accepted or rejected with an explanation of the reasons, our response will be sent to you by mail or e-mail to the address you specified in your application, if possible, in the same manner in which your request was made.